**Student Government Cabinet**

The Cabinet of Student Government shall work under the direction of the External Holdover Senator and in cooperation with the concerns of Student Senate. The Cabinet shall advise and assist the elected executives in the performance of all executive duties and in the execution of legislation.

The appointed positions shall act as advisors and are required to work with and meet with on a regular basis their University group and Senate committee counterparts.

The Cabinet of Student Government shall consist of five committees: Academic Affairs, Campus Life, Governmental Affairs, Student Rights and Interests, and Strategic Planning. Each group will be led by a Chair.

The **Chair of the Academic Affairs Committee** is responsible for overseeing as well as reporting to the External Holdover Senator all matters concerning the following positions:

**Director of Career Services:**
This director shall be responsible for addressing the needs of students in the area of career education and career services. This includes advocating for students in the planning of both coursework and events as well as interacting with employers to ensure that their needs are being met.

**Director of Scholarships:**
This director shall be responsible for addressing the needs of mid-year scholarships where students would be able to apply for and receive renewable, merit-based scholarships after they have completed one academic semester. This director would work to improve services related to the access of scholarships with the Scholarships & Aid Office on campus.

**Director of Technology:**
This director shall be responsible for initiatives and programming relating to technology on campus. This shall include maintaining a relationship with UCIT and providing input on eLearning resources.

The **Chair of the Campus Life Committee** is responsible for overseeing as well as reporting to the External Holdover Senator all matters concerning the following positions:

**Director of Athletics & Spirit:**
This director shall be responsible for promoting a greater sense pride for the University of Cincinnati. This director shall work alongside existing spirit organizations on campus to develop and promote athletics initiatives as well as physical on-and off-campus branding.

**Director of Campus Services:**
This director shall be responsible for issues and concerns that relate to campus services. Campus services include – but are not limited to – residence hall life, dining facilities, MainStreet facilities, libraries, and other auxiliary services.

**Director of Commuter Services:**
This director shall be responsible for addressing the needs of commuter students, improving services relating to commuter students, and serving as an advocate for commuter students. This director shall be responsible for identifying ways to better welcome these students and to include them in campus involvement.

**Director of Health and Wellness:**
This director shall be responsible for implementing educational programming and policy regarding general health and wellness issues. The director shall work with the Campus Recreation Center, Student Wellness Center, University Health Services, Counseling & Psychological Services, and other health-related departments on campus.

**Director of Sustainability:**
This director shall be responsible for informing Student Government on issues related to the environment, both at the university and in the surrounding community. This shall include working with sustainUC and associated sustainability groups on campus to develop programming and initiatives regarding environmental sustainability. This director shall also be responsible for representing Student Government on PACES (President’s Advisory Committee on Environment & Sustainability).

**Director of Transportation Services:**
This director shall be responsible for issues and concerns relating to transportation, including: the Bearcat Transportation System, parking services, the Cincinnati Metro, and other transportation services.

The **Chair of the Governmental Affairs Committee** is responsible for overseeing as well as reporting to the External Holdover Senator all matters concerning the following positions:

**Director of City Relations:**
This director shall be responsible for maintaining relations with governmental bodies in the city of Cincinnati, including the Cincinnati City Council and CUF
Director of Community Affairs:
This director shall be responsible for keeping current on community activities that affect the student body, including opportunities for partnerships with local schools, business accelerators, and community service organizations. This shall include attendance at Community Council meetings when necessary.

Director of Federal Policy:
This director shall be responsible for staying current on federal policy initiatives affecting the University of Cincinnati. This director shall help develop Student Government’s lobbying strategy for federal policy and work with political groups and governmental offices on campus to educate and activate students, hold voter registration drives, and organize political events for the student body.

Director of State Policy:
This director shall be responsible for staying current on state policy initiatives affecting the University of Cincinnati. This director shall help develop Student Government’s lobbying strategy for state policy and work with the Ohio Student Governance Association (OSGA) and governmental offices on campus to educate and activate students.

The Chair of the Student Rights and Interests Committee is responsible for overseeing as well as reporting to the External Holdover Senator all matters concerning the following positions:

Director of Disability Services:
This director shall be responsible for addressing the needs of students with disabilities, improving services related to accessibility, and serving as an advocate for students with disabilities. This director shall serve as a liaison between Student Government and the Disability Services Office.

Director of Ethnic and Cultural Affairs:
This director shall be responsible for implementing educational programming and serving as an advocate for ethnic and cultural issues. This director shall also be responsible for informing Student Government of programs, issues, and concerns related to ethnic and cultural communities on campus and in the community. This director shall serve as a liaison between Student Government
and the Office of Ethnic Programs & Services as well as other cultural and ethnic organizations and departments.

**Director of International Student Affairs:**
This director shall be responsible for addressing the needs of undergraduate students who travel abroad to study at the University of Cincinnati. This includes exchange students as well as students pursuing a full undergraduate degree. This director shall be responsible for identifying ways to better welcome international students and to include them in campus involvement.

**Director of LGBTQ Affairs:**
This director shall be responsible for implementing educational programming and serving as an advocate for the needs of gay, lesbian, bisexual, transgender, and questioning students. This director shall also be responsible for informing Student Government of programs, issues, and concerns related to the LGBTQ community on campus and in the community. This director shall serve as a liaison between Student Government and the LGBTQ Center as well as other organizations and departments representing LGBTQ students.

**Director of Women’s Affairs:**
This director shall be responsible for implementing educational programming and serving as an advocate for women’s issues. This director shall also be responsible for informing Student Government of programs, issues, and concerns related to women’s affairs on campus and in the community. This director shall serve as a liaison between Student Government and the Women’s Center as well as other women’s organizations and departments.

**Director of Veteran’s Affairs:**
This director shall be responsible for implementing educational programming and serving as an advocate for Veteran’s issues. This director shall also be responsible for informing Student Government of programs, issues, and concerns related to Veteran’s issues on campus and in the community. This director shall serve as a liaison between Student Government and the Office of Veteran’s Programs & Services as well as other Veteran’s organizations and departments.

The **Chair of the Strategic Planning Committee** shall be responsible for recommending amendments to the Student Government Strategic Plan. All amendment recommendations shall be submitted to Student Senate as a Resolution Bill. Recommendations may include removing completed items from the plan, maintaining the plans relevance, or adding new items. The Strategic Planning Committee shall release an annual report in regards to the completion of initiatives within the Strategic Plan. The Strategic Planning Committee shall make recommendations to Student Government as to which officers or bodies shall complete sections of the Strategic Plan.
Members of Cabinet shall be required to complete the following number of office hours per semester, to be recorded with the External Holdover Senator:

(a) Chairs: 90 office hours (an average of 6 per week)
(b) Directors: 45 office hours (an average of 3 per week)

**Student Government Executive Staff**

The Executive Staff of Student Government shall work under the direction of the Student Body Vice-President. The Executive Staff shall serve as a support staff for carrying out the priorities of elected and appointed members of Student Government.

The Executive Staff will consist of the following directors:

**Design Director:**
This director shall be responsible for modifying existing media and creating new media for Student Government programming, external communications, and internal operations. This director shall also be responsible for maintaining and protecting the Student Government Brand Identity.

**Diversity & Inclusion Director:**
This director shall be responsible for the continuous development of a policy on diversity and inclusion for Student Government. This director shall be responsible for educating Student Government on diversity and inclusion issues and practices as an organization. This director shall also be responsible for identifying and working to fix systems and pipelines to Student Government that marginalize minority groups, such as: election policies, membership policies, internal education, outreach programming, and external communications.

**Marketing Director:**
This director shall be responsible for publicizing Student Government events, programs, and services through the use of traditional media and social media.

**Outreach Director:**
This director shall be responsible for coordinating outreach of all elected and appointed Student Government members to the wider student body. This director shall oversee visits to student groups and Student Government participation in events hosted by other organizations. This director shall also be responsible for planning Student Government Outreach Week.

**Student Government Mentorship Program Director:**
This director shall be responsible for overseeing the First Year Leadership Program which provides direction for first year students looking to become more
involved within Student Government. This director shall conduct the application and interview process, create lesson plans for group meetings, and ensure that all interns are paired with a mentor.

**Web Director:**
This director shall be responsible for keeping the Student Government website up-to-date with information, initiatives, and resources. This director shall also be responsible for administering the Student Government Project Portal.

In addition to the directors listed above, the Student Body President shall have the ability to appoint, with the advice of the Student Body Vice-President and approval of Student Senate, up to ten (10) Executive Directors. These Executive Directors shall have the responsibility to carry out specific elements of the presidential platform as directed by the Student Body Vice-President.

In accordance with the Phelps | Duncan Platform, the following Executive Directors will be appointed for the 2016-2017 school year:

**Executive Director of Accountability:**
This director will work to ensure accountability in Student Government by monitoring and reporting on elected officials' progress towards platform goals, as well as pushing for transparency in Student Government initiatives. This director will work with the Student Government Project Portal and alongside the executive board to ensure the organization is fulfilling its promises to the student body.

**Executive Director of Campus Connections:**
This director will work with the Student Body President & VP, as well as Cabinet and other members of SG, to develop an orientation for students from our regional campuses to our main campus that prepares them for success in their new baccalaureate program.

**Executive Director of Mental Health Services:**
This director will work with the Student Body President & VP, as well as Cabinet and other members of SG, to develop Mental Health ambassadors within each college. This director will work with Counseling and Psychological Services and the different colleges on campus.

**Executive Director of Student Crisis Management:**
This director will work with the Student Body President & VP, as well as Cabinet and other members of SG, to develop an Economic Crisis Response Team to assist students facing homelessness with temporary housing, meal plans, and other assistance.

**Executive Director of We the Bearcats:**
This director will work with the Student Body President & VP, as well as Cabinet and other members of SG, to develop an organized petition program to elevate student voices. Creating an opportunity for students to submit a petition to Student Government, collect signatures, connect with the students involved, and ensure that the correct administrators issue a response.

Members of the Executive Staff shall be required to complete the following number of office hours per semester, to be recorded with the Student Body Vice-President:

(a) Directors: 45 office hours (an average of 3 per week)
(b) Executive Directors: 45 office hours (an average of 3 per week)